

Meeting Title	Board of Directors		
Date	22 September 2022	Agenda item	Bo.9.22.6

Report from the Chairman

Presented by	Dr Maxwell Mclean, Chairman		
Author	Jacqui Maurice, Head of Corporate Governance		
Lead Director	Dr Maxwell Mclean, Chairman		
Purpose of the paper	The report provides an update on activity and engagement involving the Council of Governors and Membership since the previous report provided to the Board in July 2022.		
Key control	N/A		
Action required	To note		
Previously discussed at/ informed by	N/A		
Previously approved at:	Committee/Group	Date	

Situation

May Her Majesty Queen Elizabeth II rest in peace

1. Council of Governors meeting held 21 July 2022

I am pleased to report that our last meeting was held in public. This is the first in public meeting of our council since face to face meetings were stood down approximately two years ago in response to the pandemic. Key items considered by the Council were:

- Governors Statutory Duties in light of emerging Health & Care partnerships
- Confirmation of the Non-Executive Director reappointments of Julie Lawreniuk and Mohammed Hussain (previously approved by the Council in April)
- The report from the Senior Independent Director on the outcomes of the 'Chairman's Appraisal 2022'
- The Council approved the:
 - Process for the appointment of a Chair / Non-Executive Director / Associate Non-Executive Director.
 - Governors Code of Conduct
 - Small revisions to the BTHFT Constitution.

The minutes from the meeting will be available at the Council of Governors meeting on 20 October 2022.

2. Governor Elections

The Elections process launched on 19 September 2022 to fill the following **9 seats on the Council**.

- Patient (out of Bradford) (2)
- Bradford South (1)
- Rest of England and Wales (1)
- Keighley (1)
- Shipley (1)
- Bradford West (1)

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- Allied Health Professionals and Scientists (AHPS) (1)
- All Other Staff Groups (Admin and Clerical, Estates and Ancillary and, additional Clinical Services) (1)

The full election schedule is included below.

Election Stage	
Notice of Election / nominations open	Monday, 19 Sep 2022
Nominations deadline	Monday, 17 Oct 2022
Summary of valid nominated candidates published	Tuesday, 18 Oct 2022
Final date for candidate withdrawal	Thursday, 20 Oct 2022
Notice of Poll published	Monday, 7 Nov 2022
Voting packs despatched	Tuesday, 8 Nov 2022
Close of election	Thursday, 1 Dec 2022
Declaration of results	Friday, 2 Dec 2022

There are two informal virtual sessions scheduled, led by myself, for anyone who would like to know more about the roles. These sessions also provide an opportunity to hear first-hand from current governors on their experiences. These will take place on Thursday 29th September from 3pm to 4pm and Thursday 6 October from 6pm to 7pm - both are via MS teams.

I would be grateful if this information could be shared widely amongst the Board's contacts and networks in particular to support nominations to our public and patient constituencies.



More information on our elections is available online [here](#).

3. Annual General Meeting (AGM) / Annual Members Meeting (AMM) 2022

Our Annual General Meeting is presently scheduled for Monday 31 October 2022 from 5pm to 7pm in the Sovereign Lecture Theatre here at Bradford Royal Infirmary. The event is being well publicised amongst our staff, our members and the public. In addition to presenting the Annual Report and Accounts 2022 I am very pleased to let you know that we have confirmed that the special presentation will cover the work of our Trust regarding 'Kindness and Civility'.

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Another year like no other...

Hear about how our Trust has performed over the last year - in particular how we have dealt with the continued impact of COVID-19. Followed by our special presentation on:

Embedding Kindness and Civility



"Civility saves lives..."

Hear about how we are embedding a culture of kindness and civility to make the Trust a great place to work, and ultimately improve outcomes for our patients.

4. **Governors Nominations and Remuneration Committee (NRC)**

I am pleased to advise that Raquel Licas, our new staff governor representing our Staff Nursing and Midwifery Group has now joined the Governors Nominations and Remuneration Committee.



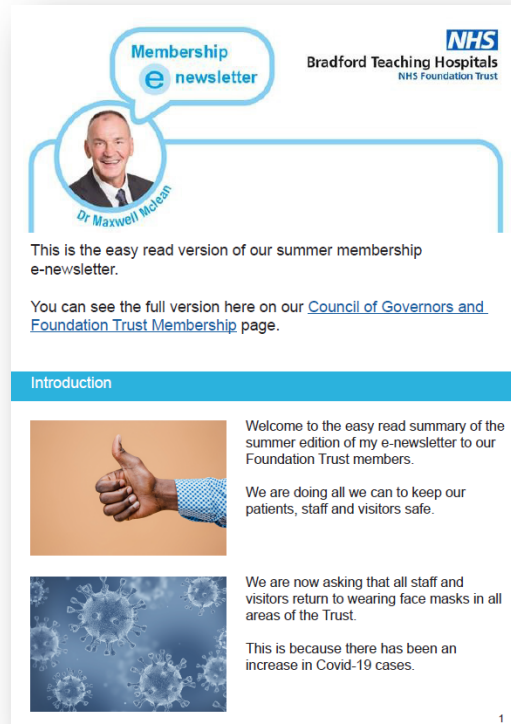
Raquel Licas
Staff Governor Nursing
and Midwifery

Following her induction into the role, Raquel will attend her first meeting in early October.

5. **Chair's Summer Bulletins': Governors and Members 2022**

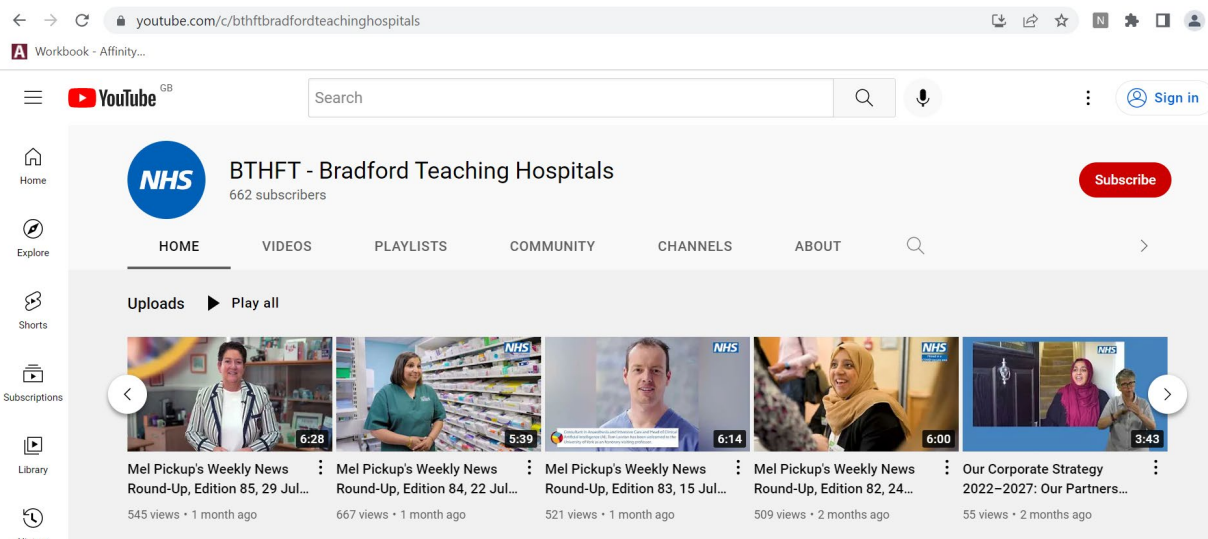
My Chair's Summer Bulletin for Governors was circulated shortly after our last Board meeting on 14 July. At the end of July our quarterly bulletin to our public and patient members and, our staff was circulated. Board members are in receipt of the Governors bulletin circulated to you via email. The bulletin for our members is available on the Trust website [here](#) along with the easy read version.

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I am particularly pleased to have shared with our Governors and members the Executive Brief from Paul Rice, Chief Digital and Information Officer on our Trust's Digital Developments.

Our members have also been in regular receipt of the weekly videos featuring key stories from our trust which can be accessed [here](#).



6. Key Trust Communications

Key communications continue to be shared with Governors so that Council members remain in

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touch with developments at our Trust. Governors also continue to have access to Let's Talk (staff newsletter) and global emails containing a range of updates to staff.

7. Next Council of Governors meeting

Our next meeting of the Council of Governors will take place on **20 October 2022**. This meeting will be held virtually and the recording will be made available to our members and the public shortly afterwards. Our meeting in January 2023 will be held in public.

8. Joint Session: Governors and Non-Executive Directors

Our next joint session is scheduled for Thursday 20 October from 2.15pm to 3.15pm (prior to the Council of Governors meeting). The outcomes from this session will be reported later that afternoon at the Council meeting.

Recommendation

The Board of Directors is asked to note this report.